# Sunbridge Stewardship District

3501 Quadrangle Blvd., Suite 270, Orlando, FL 32817

Phone: 407-723-5935 https://www.sunbridgesd.com

Notice is hereby given that the Board of Supervisors ("Board") of the Sunbridge Stewardship District ("District") will hold a continued meeting of the Board of Supervisors on **July 6**, **2023**, **at 11:00 a.m. at Base Camp at Sunbridge at 6197 Cyrils Drive**, **St Cloud**, **FL 34771**. Questions or comments on the Board Meeting or proposed agenda may be addressed to Lynne Mullins <a href="mullinsl@pfm.com">mullinsl@pfm.com</a> or (407) 723-5900. A quorum (consisting of at least three of the five Board Members) will be confirmed prior to the start of the Board Meeting.

Please use the following information to join the telephonic conferencing:

# **BOARD OF SUPERVISORS' MEETING AGENDA**

## **Organizational Matters**

- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. Consideration of the Minutes of the May 4, 2023, Board of Supervisors' Meeting *(provided under separate cover)*
- 2. Consideration of the Minutes of the June 13, 2023, RFP Meeting to Open Responses for Landscaping and Irrigation Maintenance Services (provided under separate cover)

## **Business Matters**

- 3. Review and Acceptance of FY 2022 Audit (provided under separate cover)
- 4. Review of Amendment No.1 Master Research Agreement #00020478, Task Order #2
- 5. Consideration of Request to Withdraw Proposal from HTFL
- 6. Review and Ranking of Landscape and Irrigation Maintenance Services Proposals
  - 1. Cherrylake
  - 2. Yellowstone
  - 3. United Land Services
  - 4. BrightView
  - 5. Cepra
- 7. Consideration of Award for Landscape and Irrigation Maintenance Services
- 8. Review and Acceptance of Public Facilities Report
- 9. Ratification of Payment Authorization Nos. 200 208 (provided under separate cover)
- 10. Ratification of Requisition Nos. S2022-DW-006 S2022-DW-011 and S2022-WP-004 S2022-WP-010 (provided under separate cover)
- 11. Review of District's Financial Position and Budget to Actual YTD (provided under separate



# **Other Business**

- A. Staff Reports
  - 1. District Counsel
- District Manager
   District Engineer
   Supervisor Requests

# Adjournment



# Sunbridge Stewardship District

Minutes of the May 4, 2023, Board of Supervisors' Meeting

(provided under separate cover)



Minutes of the June 13, 2023, RFP Meeting to Open Responses for Landscaping and Irrigation Maintenance Services

(provided under separate cover)



Fiscal Year 2022 Audit

(provided under separate cover)

# Sunbridge Stewardship District

Amendment No. 1 –
Master Research Agreement #00020478,
Task Order #2

## Amendment No. 1

# Master Research Agreement #00020478, Task Order #2

# between

# **University of Florida Board of Trustees**

and

# **Sunbridge Stewardship District**

The purpose of this Amendment is to extend Task Order #2 until September 30, 2023.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the following shall now read as follows:

Performance Period: Begin July 1, 2022 End September 30, 2023.

Except as hereby modified, all terms and conditions of the original master agreement and task order remain unchanged and in full force and effect.

Sunbridge Stewardship District  holad flag	University of Florida			
Authorized Official Signature	Authorized Official Signature			
Richard Levey, Chairman	Lisa Stroud, Associate Director			
Name	Name			
June 14, 2023	6/14/2023			
Date	Date			



**Request to Withdraw Proposal from HTFL** 

# **Lynne Mullins**

From: Aaron Moesching <aaron@htflinc.com>
Sent: Tuesday, June 20, 2023 11:54 AM

To: Lynne Mullins

**Cc:** Matthew McDermott; Vaughn Hathaway

**Subject:** Sunbridge Maintenance

# ALERT: This message is from an external source.BE CAUTIOUS before clicking any link or attachment

Lynne,

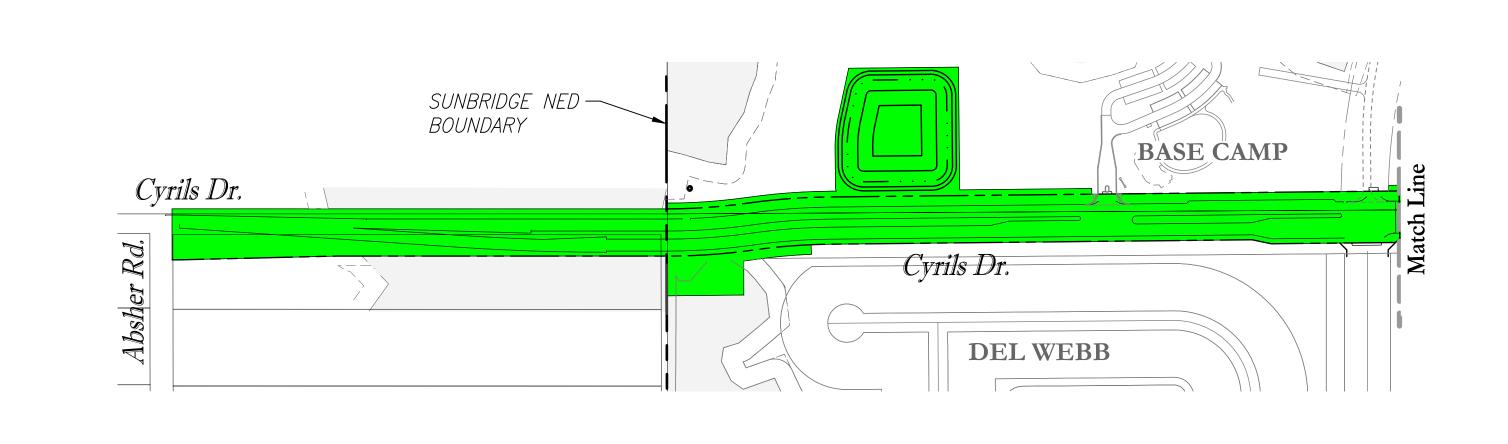
HTFL would like to withdraw our maintenance proposal for Sunbridge Stewardship District at this time. We apologize for any inconvenience.

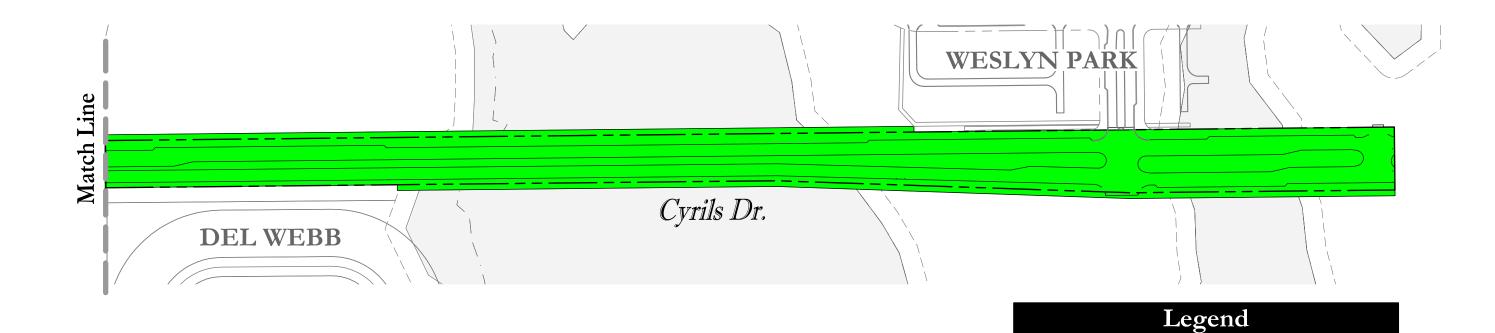
Regards,

**Aaron Moesching** 

# Sunbridge Stewardship District

Landscape and Irrigation
Maintenance Services Proposals





Landscape & Irrigation Maintenance Services Work

Sunbridge - Cyrils Drive

125 0 125

SCALE IN FEET

Exhibit

AREA OF LANDSCAPE/IRRIGATION MAINTENANCE

December 13, 2022 P & B Job No.: 17-042 2602 E. Livingston St. Orlando, Florida 32803- 407.487.2594



www.poulosandbennett.com Certificate of Authorization No. 28567

# SUNBRIDGE STEWARDSHIP DISTRICT LANDSCAPING AND IRRIGATION MAINTENANCE RFP

# **Bid/Fee Detail**

<u>Proposer</u>	1st Year	2nd Year	3rd Year	Total, 3 Years	Ranking
cherrylake	\$275,304.00	\$283,560.00	\$292,068.00	\$850,932.00	9.86
Yellowstone	\$165,588.00	\$170,556.00	\$175,668.00	\$511,812.00	29.84
United Land Services	\$176,234.00	\$181,520.00	\$186,966.00	\$544,720.00	27.90
BrightView	\$169,708.17	\$169,708.17	\$169,708.17	\$509,124.51	30.00
Cepra	\$176,200.00	\$176,200.00	\$193,960.00	\$546,360.00	27.81

**Proposer Rankings** 

<del></del>	<u>Technical</u>		<b>Understanding of</b>			
	Capability	<u>Experience</u>	Scope	<u>Price</u>	Point Total	Ranking Based
Proposer	Max. 30 Pts.	Max. 30 Pts.	Max. 10 Pts.	Max. 30 Pts.	Max. 100 Pts.	on Total Points
cherrylake				9.86		
Yellowstone				29.84		
United Land Services				27.90		
BrightView				30.00		
Cepra				27.81		_

# Sunbridge **Stewardship District** Cherrylake

# CYRILS DRIVE LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL

TO:	Sunbridge Stewardship District
FROM:	Cherrylake, Inc.

In response to your Notice of Solicitation, the undersigned hereby submits our Proposal for Landscape and Irrigation Maintenance Services within the Sunbridge Stewardship District. This Proposal has been prepared and submitted subject to the conditions and requirements set forth in the Request for Proposal and other applicable Proposal Documents, including all Addenda. All of the aforementioned documents, so far as they relate to this Proposal, are made a part hereof. The undersigned (Contractor) herewith proposes to provide the services stipulated for the lump sum prices given by the Schedule of Values, that is a part hereof.

The undersigned has carefully checked the Schedule of Values against the Request for Proposal including the Scope of Work before preparing this Proposal and submits them as correctly listing the complete work to be done in accordance with the Request for Proposal.

The undersigned Proposer has examined the entire request for Proposal Documents and all addenda and is acquainted with and fully understands the extent and character of the Work covered by this Proposal and the specified requirements for the Work. Further, the Proposer has examined the work site and is fully informed as to conditions at this site.

The undersigned Proposer certifies that no officer or agent of the Sunbridge Stewardship District is directly or indirectly interested in this Proposal.

The undersigned Proposer states that this Proposal is made in conformity with the Request for Proposal and agrees that in case of any discrepancy or differences between any condition of his Proposal and those of the Request for Proposal, the provisions of the latter shall prevail.

The undersigned Proposer certifies that he has carefully examined the project site, made his own measurements and prepared and checked the foregoing Proposal after the same was completed and has verified every item placed thereon; and agrees to indemnify, defend and save harmless the Sunbridge Stewardship District against any cost, damage or expense which may be incurred or caused by an error in his preparation of same.

The undersigned acknowledges, by the below execution of this Proposal, that all information provided herein has been provided in full and that such information is truthful and accurate. Proposer agrees through submission of this Proposal to honor all pricing information ninety (90) days from that date of the Proposal opening, and if awarded the contract on the basis of this Proposal, to enter into and execute the services contract in substantially the form included in the Proposal Documents.

Proposer understands that inclusion of false, deceptive or fraudulent statements on the proposal constitutes fraud; and, that the District considers such action on the part of the proposer to constitute good cause for denial, suspension or revocation of a proposal for work for the Sunbridge Stewardship District.

# CYRILS DRIVE LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL SUMMARY

# CYRILS DRIVE (Refer to Maps Contained in II.b. of the Proposal Documents)

### **Basic Services**

Total lump sum for all services covered in Request for Proposal:

Proposed Lump Sum	Monthly	Term Total	
Term 1	\$ 22,942.00	\$ 275,304.00	(for twelve (12) months)
Term 2	\$ 23,630.00	\$ 283,560.00	(for twelve (12) months)
Term 3	\$ 24,339.00	\$ 292,068.00	(for twelve (12) months)

# **Breakdown of Lump Sum (Contract Total Shown Above):**

	Term 1			Term 2		Term 3
	(10/	1/23 – 9/30/24)	(10/1/24 – 9/30/25)		(10/1/25 – 9/30/26)	
Annual Rotations ( 0 SF)	\$	.00	\$	.00	\$	.00
St. Augustine ( 0 SF)	\$	.00	\$	.00	\$	.00.
Zoysia ( 0 SF)	\$	.00	\$	.00	\$	.00
Bermuda ( SF)	\$	.00	\$	.00	\$	.00
Bahia ( <u>427,370</u> SF)	\$	113,024.00	\$	116,415.00	\$	119,911.00
Shrub Beds ( <u>170,116</u> SF)	\$	113,775.00	\$	117,188.00	\$	120,702.00
Trees & Palms	\$	3,601.00	\$	3,705.00	\$	3,816.00
Irrigation	\$	9,519.00	\$	9,805.00	\$	10,099.00
Mulch	\$	35,385.00	\$	36,447.00	\$	37,540.00
TOTAL ANNUAL AMOUNT		275,304.00	\$	283,560.00	\$	292,068.00

# **Additional Services**

Additional services that may be required will be based on a scope of work provided by the District Representative. Fees for additional services shall be an amount agreed upon by the District Representative and the Contractor. The amounts paid to Contractor for additional services detailed in the following schedule of values shall be as outlined in the schedule.

The Contractor has an opportunity, at the time of proposal submission, to request a blanket adjustment to the following schedule of values. If the Contractor is selected by the District to perform services, such adjustment shall be applied to the fees outlined in the schedule of values when additional relevant services are rendered by the Contractor. Such adjustment, if desired, must be listed below at the time of proposal submission. Such adjustment will serve as a blanket adjustment applied to all of the fees listed in the schedule of values. Contractor's failure to provide an adjustment factor shall be considered acceptance of the fees outlined in the schedule of values.

# **Schedule of Values Fee Adjustment Factor**

	Term 1	Term 2	Term 3
	(10/1/23 – 9/30/24)	(10/1/24 – 9/30/25)	(10/1/25 – 9/30/26)
% Change to Prices in the Schedule of Values for the Listed Terms	25 %	28 %	31 %

# SCHEDULE OF VALUES IRRIGATION & LANDSCAPE

The following values will be used to compensate the Contractor for landscaping and irrigation maintenance activities. The total unit costs shown include material, labor, equipment, sales tax, supplies, transportation, and all other activities and items necessary to provide a fully operational repair or installation. Unit prices will be used for all change orders (additive or deductive) and all new work authorizations.

Description	Unit	Cost
Additional labor outside of scope		
General Laborer	HR	\$30.00
Irrigation Technician	HR	\$35.00
Irrigation Repairs - includes labor and materials		
.5" to 1" Line Break	LF	\$21.50
1.25" to 2" Line Break	LF	\$70.00
2.5" to 3" Line Break	LF	\$93.00
4" Line Break with Mechanical Fittings	LF	\$145.00
1" Gate Valve	EA	\$112.00
1.5" Gate Valve	EA	\$158.00
2" Gate Valve	EA	\$221.00
2.5" Gate Valve	EA	\$270.00
3" Gate Valve	EA	\$327.00
4" Gate Valve	EA	\$385.00
1" Scrubber Valve	EA	\$219.00
1.5" Scrubber Valve	EA	\$288.00
2" Scrubber Valve	EA	\$350.00
3" Scrubber Valve	EA	\$543.00
Valve Box, various sizes	EA	\$45.00
Tree Bubbler Assembly, Match Existing	EA	\$39.00
Spray Head - 6" Pop-up, Match Existing	EA	\$22.50
Spray Head - 12" Pop-up, Match Existing	EA	\$27.50
Shrub Head - Pop-up, Match Existing	EA	\$27.00
Rotary Head - 3/4"-1", Match Existing	EA	\$32.50
Landscape - includes labor and materials		
Mulch - Hardwood	CY	\$35.00
Mulch - Pine Fines	CY	\$40.00
Mulch - Pine Straw	CY	\$15.00
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - <500 SF	SF	\$0.90
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - 500-5,000 SF	SF	\$0.79
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - >5,000 SF	SF	\$0.69
Argentine Bahia Sod - <500 SF	SF	\$0.45
Argentine Bahia Sod - 500-5,000 SF	SF	\$0.40
Argentine Bahia Sod - >5,000 SF	SF	\$0.35
Annuals - 4-5"	EA	\$1.90
Ground Cover - 1 gallon, Match Existing	EA	\$4.50
Shrub - 3 gallon, Match Existing	EA	\$12.25

Shrub - 5 gallon, Match Existing	EA	\$23.00
Shrub - 7 gallon, Match Existing	EA	\$37.00
Shrub - 15 gallon, Match Existing	EA	\$93.50
Equipment - includes operator		
Water Truck (2,450 gallons), 8 hours on site	Week	\$1,700.00
Water Truck (2,450 gallons), 8 hours on site	Month	\$6,800.00

Note: the total unit cost includes all labor, taxes, equipment, supplies, material and other activities and items which may be required for successful completion of the maintenance activity.

# Sunbridge **Stewardship District** Yellowstone

# CYRILS DRIVE LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL

10:	Sunbridge Stewardship District
FROM:	Yellowstone Landscape

In response to your Notice of Solicitation, the undersigned hereby submits our Proposal for Landscape and Irrigation Maintenance Services within the Sunbridge Stewardship District. This Proposal has been prepared and submitted subject to the conditions and requirements set forth in the Request for Proposal and other applicable Proposal Documents, including all Addenda. All of the aforementioned documents, so far as they relate to this Proposal, are made a part hereof. The undersigned (Contractor) herewith proposes to provide the services stipulated for the lump sum prices given by the Schedule of Values, that is a part hereof.

The undersigned has carefully checked the Schedule of Values against the Request for Proposal including the Scope of Work before preparing this Proposal and submits them as correctly listing the complete work to be done in accordance with the Request for Proposal.

The undersigned Proposer has examined the entire request for Proposal Documents and all addenda and is acquainted with and fully understands the extent and character of the Work covered by this Proposal and the specified requirements for the Work. Further, the Proposer has examined the work site and is fully informed as to conditions at this site.

The undersigned Proposer certifies that no officer or agent of the Sunbridge Stewardship District is directly or indirectly interested in this Proposal.

The undersigned Proposer states that this Proposal is made in conformity with the Request for Proposal and agrees that in case of any discrepancy or differences between any condition of his Proposal and those of the Request for Proposal, the provisions of the latter shall prevail.

The undersigned Proposer certifies that he has carefully examined the project site, made his own measurements and prepared and checked the foregoing Proposal after the same was completed and has verified every item placed thereon; and agrees to indemnify, defend and save harmless the Sunbridge Stewardship District against any cost, damage or expense which may be incurred or caused by an error in his preparation of same.

The undersigned acknowledges, by the below execution of this Proposal, that all information provided herein has been provided in full and that such information is truthful and accurate. Proposer agrees through submission of this Proposal to honor all pricing information ninety (90) days from that date of the Proposal opening, and if awarded the contract on the basis of this Proposal, to enter into and execute the services contract in substantially the form included in the Proposal Documents.

Proposer understands that inclusion of false, deceptive or fraudulent statements on the proposal constitutes fraud; and, that the District considers such action on the part of the proposer to constitute good cause for denial, suspension or revocation of a proposal for work for the Sunbridge Stewardship District.

# CYRILS DRIVE LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL SUMMARY

# CYRILS DRIVE (Refer to Maps Contained in II.b. of the Proposal Documents)

### **Basic Services**

Total lump sum for all services covered in Request for Proposal:

Proposed Lump Sum	Monthly	Term Total	
Term 1	\$13,799.00 \$14,213.00	\$165,588.00 \$170,556.00	(for twelve (12) months)
Term 2	714,213.00		(for twelve (12) months)
Term 3	\$14,639.00	\$175,668.00	(for twelve (12) months)

# **Breakdown of Lump Sum (Contract Total Shown Above):**

	Term		.) (4	Term 3
	(10/1/23 – 9	0/30/24) (10/1/24 – 9/30/2	) (1	0/1/25 – 9/30/26)
Annual Rotations ( <u>0</u> _SF)	\$ <sub>0</sub>	\$ 0	\$	0
St. Augustine ( SF)	\$ 0	\$ 0	\$	0
Zoysia ( SF)	\$ 0	\$ 0	\$	0
Bermuda ( <u>0</u> SF)	\$ 0	\$ 0	\$	0
Bahia ( <u>397,520</u> SF)	\$ 47,484.0	90 \$ 48,900.00	\$	50,376.00
Shrub Beds ( <u>99,160</u> SF)	\$ 23,808.0	90 \$ 24,528.00	\$	25,260.00
Trees & Palms	\$ 8,100.00	\$ 8,340.00	\$	8,592.00
Irrigation	\$ 9,480.00	φ 2). σσ.σσ	\$	10,056.00
Mulch	\$ 76,716.0	90 \$ 79,020.00	\$	81,384.00
TOTAL ANNUAL AMOUNT	\$ 165,588.0	00 \$ 170,556.00	\$	175.668.00

# **Additional Services**

Additional services that may be required will be based on a scope of work provided by the District Representative. Fees for additional services shall be an amount agreed upon by the District Representative and the Contractor. The amounts paid to Contractor for additional services detailed in the following schedule of values shall be as outlined in the schedule.

The Contractor has an opportunity, at the time of proposal submission, to request a blanket adjustment to the following schedule of values. If the Contractor is selected by the District to perform services, such adjustment shall be applied to the fees outlined in the schedule of values when additional relevant services are rendered by the Contractor. Such adjustment, if desired, must be listed below at the time of proposal submission. Such adjustment will serve as a blanket adjustment applied to all of the fees listed in the schedule of values. Contractor's failure to provide an adjustment factor shall be considered acceptance of the fees outlined in the schedule of values.

# **Schedule of Values Fee Adjustment Factor**

	Term 1 (10/1/23 – 9/30/24)		Tern (10/1/24 –		Term 3 (10/1/25 – 9/30/26)	
% Change to Prices in the Schedule of Values for the Listed Terms	60	%	3	%	3	%

# SCHEDULE OF VALUES IRRIGATION & LANDSCAPE

The following values will be used to compensate the Contractor for landscaping and irrigation maintenance activities. The total unit costs shown include material, labor, equipment, sales tax, supplies, transportation, and all other activities and items necessary to provide a fully operational repair or installation. Unit prices will be used for all change orders (additive or deductive) and all new work authorizations.

Description	Unit	Cost
Additional labor outside of scope		
General Laborer	HR	\$30.00
Irrigation Technician	HR	\$35.00
Irrigation Repairs - includes labor and materials		
.5" to 1" Line Break	LF	\$21.50
1.25" to 2" Line Break	LF	\$70.00
2.5" to 3" Line Break	LF	\$93.00
4" Line Break with Mechanical Fittings	LF	\$145.00
1" Gate Valve	EA	\$112.00
1.5" Gate Valve	EA	\$158.00
2" Gate Valve	EA	\$221.00
2.5" Gate Valve	EA	\$270.00
3" Gate Valve	EA	\$327.00
4" Gate Valve	EA	\$385.00
1" Scrubber Valve	EA	\$219.00
1.5" Scrubber Valve	EA	\$288.00
2" Scrubber Valve	EA	\$350.00
3" Scrubber Valve	EA	\$543.00
Valve Box, various sizes	EA	\$45.00
Tree Bubbler Assembly, Match Existing	EA	\$39.00
Spray Head - 6" Pop-up, Match Existing	EA	\$22.50
Spray Head - 12" Pop-up, Match Existing	EA	\$27.50
Shrub Head - Pop-up, Match Existing	EA	\$27.00
Rotary Head - 3/4"-1", Match Existing	EA	\$32.50
Landscape - includes labor and materials		
Mulch - Hardwood	CY	\$35.00
Mulch - Pine Fines	CY	\$40.00
Mulch - Pine Straw	CY	\$15.00
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - <500 SF	SF	\$0.90
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - 500-5,000 SF	SF	\$0.79
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - >5,000 SF	SF	\$0.69
Argentine Bahia Sod - <500 SF	SF	\$0.45
Argentine Bahia Sod - 500-5,000 SF	SF	\$0.40
Argentine Bahia Sod - >5,000 SF	SF	\$0.35
Annuals - 4-5"	EA	\$1.90
Ground Cover - 1 gallon, Match Existing	EA	\$4.50
Shrub - 3 gallon, Match Existing	EA	\$12.25

Shrub - 5 gallon, Match Existing	EA	\$23.00
Shrub - 7 gallon, Match Existing	EA	\$37.00
Shrub - 15 gallon, Match Existing	EA	\$93.50
Equipment - includes operator		
Water Truck (2,450 gallons), 8 hours on site	Week	\$1,700.00
Water Truck (2,450 gallons), 8 hours on site	Month	\$6,800.00

Note: the total unit cost includes all labor, taxes, equipment, supplies, material and other activities and items which may be required for successful completion of the maintenance activity.

# Sunbridge **Stewardship District United Land Services**

# CYRILS DRIVE LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL

TO: Sunbridge Stewardship District

FROM: FLULS Operating LLC dba United Land Services

In response to your Notice of Solicitation, the undersigned hereby submits our Proposal for Landscape and Irrigation Maintenance Services within the Sunbridge Stewardship District. This Proposal has been prepared and submitted subject to the conditions and requirements set forth in the Request for Proposal and other applicable Proposal Documents, including all Addenda. All of the aforementioned documents, so far as they relate to this Proposal, are made a part hereof. The undersigned (Contractor) herewith proposes to provide the services stipulated for the lump sum prices given by the Schedule of Values, that is a part hereof.

The undersigned has carefully checked the Schedule of Values against the Request for Proposal including the Scope of Work before preparing this Proposal and submits them as correctly listing the complete work to be done in accordance with the Request for Proposal.

The undersigned Proposer has examined the entire request for Proposal Documents and all addenda and is acquainted with and fully understands the extent and character of the Work covered by this Proposal and the specified requirements for the Work. Further, the Proposer has examined the work site and is fully informed as to conditions at this site.

The undersigned Proposer certifies that no officer or agent of the Sunbridge Stewardship District is directly or indirectly interested in this Proposal.

The undersigned Proposer states that this Proposal is made in conformity with the Request for Proposal and agrees that in case of any discrepancy or differences between any condition of his Proposal and those of the Request for Proposal, the provisions of the latter shall prevail.

The undersigned Proposer certifies that he has carefully examined the project site, made his own measurements and prepared and checked the foregoing Proposal after the same was completed and has verified every item placed thereon; and agrees to indemnify, defend and save harmless the Sunbridge Stewardship District against any cost, damage or expense which may be incurred or caused by an error in his preparation of same.

The undersigned acknowledges, by the below execution of this Proposal, that all information provided herein has been provided in full and that such information is truthful and accurate. Proposer agrees through submission of this Proposal to honor all pricing information ninety (90) days from that date of the Proposal opening, and if awarded the contract on the basis of this Proposal, to enter into and execute the services contract in substantially the form included in the Proposal Documents.

Proposer understands that inclusion of false, deceptive or fraudulent statements on the proposal constitutes fraud; and, that the District considers such action on the part of the proposer to constitute good cause for denial, suspension or revocation of a proposal for work for the Sunbridge Stewardship District.

# CYRILS DRIVE LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL SUMMARY

CYRILS DRIVE (Refer to Maps Contained in II.b. of the Proposal Documents)

## **Basic Services**

Total lump sum for all services covered in Request for Proposal:

Proposed Lump Sum	Monthly	Term Total	
Term 1	\$14,686.16	\$176,234.00	(for twelve (12) months)
Term 2	\$15,126.66	\$181,520.00	(for twelve (12) months)
Term 3	\$15,580.50	\$186,966.00	(for twelve (12) months)

# **Breakdown of Lump Sum (Contract Total Shown Above):**

	Term 1	Term 2	Term 3
	(10/1/23 - 9/30/24)	(10/1/24 – 9/30/25)	(10/1/25 – 9/30/26)
Annual Rotations (SF)	\$	\$	\$
St. Augustine (SF)	\$	\$	\$
Zoysia ( SF)	\$	\$	\$
Bermuda (SF)	\$	\$	\$
Bahia ( <u>422,922</u> SF)	\$ 53,075.00	\$ 54,667.00	\$ 56,307.00
Shrub Beds ( <u>91,077</u> SF)	\$ 32,845.00	\$ 33,830.00	\$ 34,845.00
Trees & Palms	\$ Included	\$ Included	\$ Included
Irrigation	\$ 4,114.00	\$ 4,237.00	\$ 4,364.00
Mulch (3,200 bales, 2x annually)	\$ 35,200.00	\$ 36,256.00	\$ 37,344.00
Comand Soil (1/4" topdress)	\$ 51,000.00	\$ 52,530.00	\$ 54,106.00
TOTAL ANNUAL AMOUNT	\$ 176,234.00	\$ 181,520.00	\$ 186,966.00

## **Additional Services**

Additional services that may be required will be based on a scope of work provided by the District Representative. Fees for additional services shall be an amount agreed upon by the District Representative and the Contractor. The amounts paid to Contractor for additional services detailed in the following schedule of values shall be as outlined in the schedule.

The Contractor has an opportunity, at the time of proposal submission, to request a blanket adjustment to the following schedule of values. If the Contractor is selected by the District to perform services, such adjustment shall be applied to the fees outlined in the schedule of values when additional relevant services are rendered by the Contractor. Such adjustment, if desired, must be listed below at the time of proposal submission. Such adjustment will serve as a blanket adjustment applied to all of the fees listed in the schedule of values. Contractor's failure to provide an adjustment factor shall be considered acceptance of the fees outlined in the schedule of values.

# **Schedule of Values Fee Adjustment Factor**

	Term 1	Term 2	Term 3
	(10/1/23 – 9/30/24)	(10/1/24 – 9/30/25)	(10/1/25 – 9/30/26)
% Change to Prices in the Schedule of Values for the Listed Terms	3 %	3 %	3 %

# **SCHEDULE OF VALUES IRRIGATION & LANDSCAPE**

The following values will be used to compensate the Contractor for landscaping and irrigation maintenance activities. The total unit costs shown include material, labor, equipment, sales tax, supplies, transportation, and all other activities and items necessary to provide a fully operational repair or installation. Unit prices will be used for all change orders (additive or deductive) and all new work authorizations.

PRICES HAVE BEEN ADJUSTED FROM ORIGINAL DOCUMENT TO REFLECT CURRENT MARKET PRICING

Description	Unit	Cost
Additional labor outside of scope		
General Laborer	HR	\$45.00
Irrigation Technician	HR	\$65.00
Irrigation Repairs - includes labor and materials		
.5" to 1" Line Break	LF	\$35.50
1.25" to 2" Line Break	LF	\$100.00
2.5" to 3" Line Break	LF	\$175.00
4" Line Break with Mechanical Fittings	LF	\$245.00
1" Gate Valve	EA	\$212.00
1.5" Gate Valve	EA	\$258.00
2" Gate Valve	EA	\$321.00
2.5" Gate Valve	EA	\$370.00
3" Gate Valve	EA	\$427.00
4" Gate Valve	EA	\$485.00
1" Scrubber Valve	EA	\$219.00
1.5" Scrubber Valve	EA	\$388.00
2" Scrubber Valve	EA	\$475.00
3" Scrubber Valve	EA	\$643.00
Valve Box, various sizes	EA	\$45.00
Tree Bubbler Assembly, Match Existing	EA	\$39.00
Spray Head - 6" Pop-up, Match Existing	EA	\$32.50
Spray Head - 12" Pop-up, Match Existing	EA	\$38.50
Shrub Head - Pop-up, Match Existing	EA	\$32.50
Rotary Head - 3/4"-1", Match Existing	EA	\$42.50
Landscape - includes labor and materials		
Mulch - Hardwood	CY	\$58.00
Mulch - Pine Fines	CY	\$60.00
Mulch - Pine Straw	BALE	\$6.50
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - <500 SF	SF	\$1.20
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - 500-5,000 SF	SF	\$1.00
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - >5,000 SF	SF	\$0.90
Argentine Bahia Sod - <500 SF	SF	\$0.65
Argentine Bahia Sod - 500-5,000 SF	SF	\$0.55
Argentine Bahia Sod - >5,000 SF	SF	\$0.50
Annuals - 4-5"	EA	\$2.25
Ground Cover - 1 gallon, Match Existing	EA	\$6.50
Shrub - 3 gallon, Match Existing	EA	\$16.25

Shrub - 5 gallon, Match Existing	EA	\$35.00
Shrub - 7 gallon, Match Existing	EA	\$45.00
Shrub - 15 gallon, Match Existing	EA	\$125.50
Equipment - includes operator		
Water Truck (2,450 gallons), 8 hours on site	Week	\$1,700.00
Water Truck (2,450 gallons), 8 hours on site	Month	\$6,800.00

Note: the total unit cost includes all labor, taxes, equipment, supplies, material and other activities and items which may be required for successful completion of the maintenance activity.

# Sunbridge **Stewardship District BrightView**

# CYRILS DRIVE LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL

FROM: BrightView Landscape Services, Inc.	

In response to your Notice of Solicitation, the undersigned hereby submits our Proposal for Landscape and Irrigation Maintenance Services within the Sunbridge Stewardship District. This Proposal has been prepared and submitted subject to the conditions and requirements set forth in the Request for Proposal and other applicable Proposal Documents, including all Addenda. All of the aforementioned documents, so far as they relate to this Proposal, are made a part hereof. The undersigned (Contractor) herewith proposes to provide the services stipulated for the lump sum prices given by the Schedule of Values, that is a part hereof.

The undersigned has carefully checked the Schedule of Values against the Request for Proposal including the Scope of Work before preparing this Proposal and submits them as correctly listing the complete work to be done in accordance with the Request for Proposal.

The undersigned Proposer has examined the entire request for Proposal Documents and all addenda and is acquainted with and fully understands the extent and character of the Work covered by this Proposal and the specified requirements for the Work. Further, the Proposer has examined the work site and is fully informed as to conditions at this site.

The undersigned Proposer certifies that no officer or agent of the Sunbridge Stewardship District is directly or indirectly interested in this Proposal.

The undersigned Proposer states that this Proposal is made in conformity with the Request for Proposal and agrees that in case of any discrepancy or differences between any condition of his Proposal and those of the Request for Proposal, the provisions of the latter shall prevail.

The undersigned Proposer certifies that he has carefully examined the project site, made his own measurements and prepared and checked the foregoing Proposal after the same was completed and has verified every item placed thereon; and agrees to indemnify, defend and save harmless the Sunbridge Stewardship District against any cost, damage or expense which may be incurred or caused by an error in his preparation of same.

The undersigned acknowledges, by the below execution of this Proposal, that all information provided herein has been provided in full and that such information is truthful and accurate. Proposer agrees through submission of this Proposal to honor all pricing information ninety (90) days from that date of the Proposal opening, and if awarded the contract on the basis of this Proposal, to enter into and execute the services contract in substantially the form included in the Proposal Documents.

Proposer understands that inclusion of false, deceptive or fraudulent statements on the proposal constitutes fraud; and, that the District considers such action on the part of the proposer to constitute good cause for denial, suspension or revocation of a proposal for work for the Sunbridge Stewardship District.

# CYRILS DRIVE LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL SUMMARY

# CYRILS DRIVE (Refer to Maps Contained in II.b. of the Proposal Documents)

### **Basic Services**

Total lump sum for all services covered in Request for Proposal:

Proposed Lump Sun	n Monthly	Term Total	
Term 1	14,142.34	169,708.17	(for twelve (12) months)
Term 2	14,142.34	169,708.17	(for twelve (12) months)
Term 3	14,142.34	169,708.17	(for twelve (12) months)

# **Breakdown of Lump Sum (Contract Total Shown Above):**

	(10	Term 1 0/1/23 – 9/30/24)	(10	Term 2 0/1/24 – 9/30/25)	(10	Term 3 /1/25 – 9/30/26)
Annual Rotations (0SF)	\$	0	\$		\$	
St. Augustine ( <u>440,867</u> SF)	\$	42,142.76	\$	42,142.76	\$	42,142.76
Zoysia ( SF)	\$	0	\$		\$	·
Bermuda ( SF)	\$	0	\$		\$	
Bahia ( <u>44,536</u> SF)	\$	4,682.53	\$	4,682.53	\$	4,682.53
Shrub Beds ( <u>192,451</u> SF)	\$	60,618.31	\$	60,618.31	\$	60,618.31
Trees & Palms	\$	728.57	\$	728.57	\$	728.57
Irrigation	\$	15,168	\$	15.168	\$	15,168
Mulch	\$	46,368	\$	46,368	\$	46,368
		·		· · ·		•
TOTAL ANNUAL AMOUNT	\$	169,708.17	\$	169,708.17	\$	169,708.17

# **Additional Services**

Additional services that may be required will be based on a scope of work provided by the District Representative. Fees for additional services shall be an amount agreed upon by the District Representative and the Contractor. The amounts paid to Contractor for additional services detailed in the following schedule of values shall be as outlined in the schedule.

The Contractor has an opportunity, at the time of proposal submission, to request a blanket adjustment to the following schedule of values. If the Contractor is selected by the District to perform services, such adjustment shall be applied to the fees outlined in the schedule of values when additional relevant services are rendered by the Contractor. Such adjustment, if desired, must be listed below at the time of proposal submission. Such adjustment will serve as a blanket adjustment applied to all of the fees listed in the schedule of values. Contractor's failure to provide an adjustment factor shall be considered acceptance of the fees outlined in the schedule of values.

# **Schedule of Values Fee Adjustment Factor**

	Term 1 (10/1/23 – 9/30/24)		Term 2 (10/1/24 – 9)	_	Term 3 (10/1/25 – 9/30/26)	
% Change to Prices in the Schedule of Values for the Listed Terms		0 %	0	%	0	%

# SCHEDULE OF VALUES IRRIGATION & LANDSCAPE

The following values will be used to compensate the Contractor for landscaping and irrigation maintenance activities. The total unit costs shown include material, labor, equipment, sales tax, supplies, transportation, and all other activities and items necessary to provide a fully operational repair or installation. Unit prices will be used for all change orders (additive or deductive) and all new work authorizations.

Description	Unit	Cost
Additional labor outside of scope		
General Laborer	HR	\$30.00
Irrigation Technician	HR	\$35.00
Irrigation Repairs - includes labor and materials		
.5" to 1" Line Break	LF	\$21.50
1.25" to 2" Line Break	LF	\$70.00
2.5" to 3" Line Break	LF	\$93.00
4" Line Break with Mechanical Fittings	LF	\$145.00
1" Gate Valve	EA	\$112.00
1.5" Gate Valve	EA	\$158.00
2" Gate Valve	EA	\$221.00
2.5" Gate Valve	EA	\$270.00
3" Gate Valve	EA	\$327.00
4" Gate Valve	EA	\$385.00
1" Scrubber Valve	EA	\$219.00
1.5" Scrubber Valve	EA	\$288.00
2" Scrubber Valve	EA	\$350.00
3" Scrubber Valve	EA	\$543.00
Valve Box, various sizes	EA	\$45.00
Tree Bubbler Assembly, Match Existing	EA	\$39.00
Spray Head - 6" Pop-up, Match Existing	EA	\$22.50
Spray Head - 12" Pop-up, Match Existing	EA	\$27.50
Shrub Head - Pop-up, Match Existing	EA	\$27.00
Rotary Head - 3/4"-1", Match Existing	EA	\$32.50
Landscape - includes labor and materials		
Mulch - Hardwood	CY	\$35.00
Mulch - Pine Fines	CY	\$40.00
Mulch - Pine Straw	CY	\$15.00
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - <500 SF	SF	\$0.90
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - 500-5,000 SF	SF	\$0.79
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - >5,000 SF	SF	\$0.69
Argentine Bahia Sod - <500 SF	SF	\$0.45
Argentine Bahia Sod - 500-5,000 SF	SF	\$0.40
Argentine Bahia Sod - >5,000 SF	SF	\$0.35
Annuals - 4-5"	EA	\$1.90
Ground Cover - 1 gallon, Match Existing	EA	\$4.50
Shrub - 3 gallon, Match Existing	EA	\$12.25

Shrub - 5 gallon, Match Existing	EA	\$23.00
Shrub - 7 gallon, Match Existing	EA	\$37.00
Shrub - 15 gallon, Match Existing	EA	\$93.50
Equipment - includes operator		
Water Truck (2,450 gallons), 8 hours on site	Week	\$1,700.00
Water Truck (2,450 gallons), 8 hours on site	Month	\$6,800.00

Note: the total unit cost includes all labor, taxes, equipment, supplies, material and other activities and items which may be required for successful completion of the maintenance activity.

# Sunbridge **Stewardship District** Cepra

### SUNBRIDGE STEWARDSHIP DISTRICT

# CYRILS DRIVE LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL

TO:	Sunbridge Stewardship District		
FROM:	Cepra Landscape LLC		

In response to your Notice of Solicitation, the undersigned hereby submits our Proposal for Landscape and Irrigation Maintenance Services within the Sunbridge Stewardship District. This Proposal has been prepared and submitted subject to the conditions and requirements set forth in the Request for Proposal and other applicable Proposal Documents, including all Addenda. All of the aforementioned documents, so far as they relate to this Proposal, are made a part hereof. The undersigned (Contractor) herewith proposes to provide the services stipulated for the lump sum prices given by the Schedule of Values, that is a part hereof.

The undersigned has carefully checked the Schedule of Values against the Request for Proposal including the Scope of Work before preparing this Proposal and submits them as correctly listing the complete work to be done in accordance with the Request for Proposal.

The undersigned Proposer has examined the entire request for Proposal Documents and all addenda and is acquainted with and fully understands the extent and character of the Work covered by this Proposal and the specified requirements for the Work. Further, the Proposer has examined the work site and is fully informed as to conditions at this site.

The undersigned Proposer certifies that no officer or agent of the Sunbridge Stewardship District is directly or indirectly interested in this Proposal.

The undersigned Proposer states that this Proposal is made in conformity with the Request for Proposal and agrees that in case of any discrepancy or differences between any condition of his Proposal and those of the Request for Proposal, the provisions of the latter shall prevail.

The undersigned Proposer certifies that he has carefully examined the project site, made his own measurements and prepared and checked the foregoing Proposal after the same was completed and has verified every item placed thereon; and agrees to indemnify, defend and save harmless the Sunbridge Stewardship District against any cost, damage or expense which may be incurred or caused by an error in his preparation of same.

The undersigned acknowledges, by the below execution of this Proposal, that all information provided herein has been provided in full and that such information is truthful and accurate. Proposer agrees through submission of this Proposal to honor all pricing information ninety (90) days from that date of the Proposal opening, and if awarded the contract on the basis of this Proposal, to enter into and execute the services contract in substantially the form included in the Proposal Documents.

Proposer understands that inclusion of false, deceptive or fraudulent statements on the proposal constitutes fraud; and, that the District considers such action on the part of the proposer to constitute good cause for denial, suspension or revocation of a proposal for work for the Sunbridge Stewardship District.

### SUNBRIDGE STEWARDSHIP DISTRICT

# CYRILS DRIVE LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL SUMMARY

### CYRILS DRIVE (Refer to Maps Contained in II.b. of the Proposal Documents)

### **Basic Services**

Total lump sum for all services covered in Request for Proposal:

Proposed Lun	np Sum Monthly	Term Total	
Term 1	\$14,683.33	\$176,200.00	(for twelve (12) months)
Term 2	\$14,683.33	\$176,200.00	(for twelve (12) months)
Term 3	\$16,163.33	\$193,960.00	(for twelve (12) months)

### Breakdown of Lump Sum (Contract Total Shown Above):

	Term 1 (10/1/23 - 9/30/24)	Term 2 (10/1/24 - 9/30/25)	Term 3 (10/1/25 – 9/30/26)
Annual Rotations ( <u>n/a</u> SF)	\$n/a	\$ n/a	\$ n/a
St. Augustine (SF)	\$n/a	\$ n/a	\$ n/a
Zoysia (SF)	\$n/a	\$ n/a	\$ n/a
Bermuda (SF)	\$n/a	\$ n/a	\$ n/a
Bahia (_404,014 SF)	\$48,480.00	\$48,480.00	\$ 50,904.00
Shrub Beds (151,726 SF)	\$66,720.00	\$ 66,720.00	\$70,056.00
Trees & Palms	\$n/a	\$n/a	\$ n/a
Irrigation	\$21,000.00	\$21,000.00	\$ 25,000.00
Mulch	\$ 40,000.00	\$ 40,000.00	\$48,000.00
TOTAL ANNUAL AMOUNT	\$176,200.00	\$176,200.00	\$ 193,960.00

### Additional Services

Additional services that may be required will be based on a scope of work provided by the District Representative. Fees for additional services shall be an amount agreed upon by the District Representative and the Contractor. The amounts paid to Contractor for additional services detailed in the following schedule of values shall be as outlined in the schedule.

The Contractor has an opportunity, at the time of proposal submission, to request a blanket adjustment to the following schedule of values. If the Contractor is selected by the District to perform services, such adjustment shall be applied to the fees outlined in the schedule of values when additional relevant services are rendered by the Contractor. Such adjustment, if desired, must be listed below at the time of proposal submission. Such adjustment will serve as a blanket adjustment applied to all of the fees listed in the schedule of values. Contractor's failure to provide an adjustment factor shall be considered acceptance of the fees outlined in the schedule of values.

### Schedule of Values Fee Adjustment Factor

	Term 1	Term 2	Term 3
	(10/1/23 – 9/30/24)	(10/1/24 – 9/30/25)	(10/1/25 – 9/30/26)
% Change to Prices in the Schedule of Values for the Listed Terms	%	%	5 %

<sup>\*</sup> Different plant materials have different costs meaning not all 1 gal., 3 gal. etc. are priced the same. Example being an Indian Hawthorne costs \$5 vs Knockout Roses cost \$10. We would like the opportunity to adjust margin in cases such as this.

<sup>\*\*</sup> The pricing for irrigation items, except the gate valves, include the labor under normal working conditions. In extreme cases where breaks may occur under or near trees, tree roots or any hardscape areas, additional labor may be needed to make those repairs. Under circumstances such as this we would seek approval from the District before performing the repairs.

## SCHEDULE OF VALUES IRRIGATION & LANDSCAPE

The following values will be used to compensate the Contractor for landscaping and irrigation maintenance activities. The total unit costs shown include material, labor, equipment, sales tax, supplies, transportation, and all other activities and items necessary to provide a fully operational repair or installation. Unit prices will be used for all change orders (additive or deductive) and all new work authorizations.

Description	Unit	Cost
Additional labor outside of scope		
General Laborer	HR	\$55.00
Irrigation Technician	HR	\$60.00
Irrigation Repairs - includes labor and materials		
.5" to 1" Line Break	LF	\$40.00
1.25" to 2" Line Break	LF	\$84.00
2.5" to 3" Line Break	LF	\$125.00
4" Line Break with Mechanical Fittings	LF	\$175.00
1" Gate Valve	EA	\$30.00
1.5" Gate Valve	EA	\$60.00
2" Gate Valve	EA	\$84.00
2.5" Gate Valve	EA	\$190.00
3" Gate Valve	EA	\$240.00
4" Gate Valve	EA	\$395.00
1" Scrubber Valve	EA	\$310.00
1.5" Scrubber Valve	EA	\$430.00
2" Scrubber Valve	EA	\$520.00
3" Scrubber Valve	EA	\$750.00
Valve Box, various sizes	EA	\$60.00
Tree Bubbler Assembly, Match Existing	EA	\$85.00
Spray Head - 6" Pop-up, Match Existing	EA	\$46.00
Spray Head - 12" Pop-up, Match Existing	EA	\$58.50
Shrub Head - Pop-up, Match Existing	EA	\$58.50
Rotary Head - 3/4"-1", Match Existing	EA	\$52.50
Landscape - includes labor and materials		
Mulch - Hardwood	CY	\$50.00
Mulch - Pine Fines	CY	\$55.00
Mulch - Pine Straw	Bale	\$8.50
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - <500 SF	SF	\$1.45-\$1.56
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - 500-5,000 SF	SF	\$1.41 - \$1.52
Sod, St. Augustine, Zoysia Empire, Bermuda 419 - >5,000 SF	SF	quoted
Argentine Bahia Sod - <500 SF	SF	\$1.09
Argentine Bahia Sod - 500-5,000 SF	SF	\$1.00
Argentine Bahia Sod - >5,000 SF	SF	quoted
Annuals - 4-5"	EA	\$2.50
Ground Cover - 1 gallon, Match Existing	EA	\$7.00
Shrub - 3 gallon, Match Existing	EA	\$17.00

Gate valves are material only

Species dependent

Shrub - 5 gallon, Match Existing	EA	\$n/a
Shrub - 7 gallon, Match Existing	EA	\$50.00
Shrub - 15 gallon, Match Existing	EA	\$145.00
Equipment - includes operator		
Water Truck (2,450 gallons), 8 hours on site	Week	\$2,800.00
Water Truck (2,450 gallons), 8 hours on site	Month	\$8,500.00

Note: the total unit cost includes all labor, taxes, equipment, supplies, material and other activities and items which may be required for successful completion of the maintenance activity.

# Sunbridge Stewardship District

Award for Landscape and Irrigation Maintenance Services

# Sunbridge **Stewardship District Public Facilities Report**



Poulos & Bennett, LLC • 2602 E. Livingston Street • Orlando, Florida 32803 • (407) 487-2594 • www.poulosandbennett.com

June 14, 2023

Ms. Lynne Mullins District Manager Sunbridge Stewardship District PFM Group Consulting, LLC 3501 Quadrangle Blvd Ste 270 Orlando, FL 32817

Subject: Sunbridge Stewardship District

District Engineers Public Facilities Report

Poulos & Bennett Job No. 18-203

Dear Ms. Mullins,

In accordance with Section 6 of the legislation for the Sunbridge Stewardship District (SSD), this letter serves as the Public Facilities Report. We have completed our annual review of the portions of the project within the SSD as constructed to date. Based on our inspection, we find that the completed portions of the infrastructure are being properly maintained.

We have reviewed the Operation and Maintenance budget for the Fiscal Year 2024 and believe that it is sufficient for the proper operation and maintenance of the Sunbridge Stewardship District.

Please contact me should you have any questions or require any additional information.

Sincerely,

Christina M. Baxter, P.E.

Christina Baxter

Poulos & Bennett, LLC

cc: File Folder

# Sunbridge Stewardship District

Payment Authorization Nos. 200 – 208

(provided under separate cover)

# Sunbridge Stewardship District

Requisition Nos. S2022-DW-006 – S2022-DW-011, and S2022-WP-004 – S2022-WP-010

(provided under separate cover)



**District Financial Statements** 

(provided under separate cover)